

# District Executive Leadership Award (DELA)

*Recipient Application*

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Position: \_\_\_\_\_ District: \_\_\_\_\_  
 Church Name & City: \_\_\_\_\_ Outpost #: \_\_\_\_\_  
 Evaluation Period: \_\_\_\_\_ # YEARS Earned: \_\_\_\_\_



**INSTRUCTIONS:** Annual District Reports must be submitted to the region by January 31. Regions will compile data from the districts and national office and provide a dashboard of data collected and World Class District (WCD) assessment by February 28. This District Executive Leadership Award (DELA) application must be completed and submitted to the District Director by March 31. The District Director’s application must be submitted to the national office for approval and processing by March 31. The points recorded must represent those earned from January 1 to December 31, unless otherwise noted (see notes). Recognition will be given to staff as determined by the district. Recognition will be given to District Directors during the national Royal Rangers leadership conference. Refer to the Organizational Leader’s Notebook (available on AG/Ranger Passport) for Job Descriptions, Desired Outcomes and Goals.

**MINIMUM REQUIREMENTS:** The following requirements must be met to qualify for this award:

1. Must be an active chartered member of a chartered Royal Rangers outpost.
2. Must satisfactorily complete the appointment process required by your district to serve in one of the following district leadership positions: District Director, Outreach Coordinator, Training Coordinator, Communications Coordinator, or FCF President.
3. Must be an active member of the Frontiersmen Camping Fellowship (FCF) if serving as FCF President or District Director.
4. Must consistently present a positive image of the Royal Rangers ministry in attitude and attire. When a uniform is worn, it must accurately reflect the latest uniform standards.
5. Must submit to your District Director all necessary data relative to your area of responsibility.
6. Must earn at least **45 points** using the evaluation sheet below from each of the following evaluation categories:
  - A. Leadership Responsibilities: .....12 points minimum (20 max)
  - B. Activities & Advancement: .....8 points minimum (25 max)
  - C. Outcomes: .....10 points minimum (15 max)
  - D. Goal Setting: .....15 points minimum (15 max)

	Section A: Leadership Responsibilities	Total Points
A1.	List three (3) SMART goals you identified last year based on your job description (provided in the OLN and/or by your district director), and the results achieved on each one. (See notes) (Score 1 point for each goal & 1 point for each result, 6 points maximum)  Goal Last Yr. for Outcome #1: _____ Result: _____ Goal Last Yr. for Outcome #2: _____ Result: _____ Goal Last Yr. for Outcome #3: _____ Result: _____	
A2.	Attend district staff meetings (see notes) (1 point each, 4 points maximum)  Location: _____ Date: _____ Topic: _____ Location: _____ Date: _____ Topic: _____ Location: _____ Date: _____ Topic: _____ Location: _____ Date: _____ Topic: _____	
A3.	Served on staff or presented at a national, regional, or district Royal Rangers event. (1 point each, 4 points maximum)  Event: _____ Date: _____ Location: _____ Event: _____ Date: _____ Location: _____ Event: _____ Date: _____ Location: _____ Event: _____ Date: _____ Location: _____	

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A4.	<p>Represent Royal Rangers at an event outside your own outpost or church. (See notes) (1 point each, 6 points maximum)</p> <p>Event: _____ Date: _____ Location: _____</p>	
AT	<b>Section A Total</b> (minimum points required = 12, maximum points allowed = 20)	
<b>Section B: Activities &amp; Advancement</b>		<b>Total Points</b>
B1.	<p><b>District Event Attendance:</b> Score 2 point for each of the following events you attended this year (see notes) (10 points max)</p> <p>District Camp/Pow-Wow...Date: _____ Location: _____</p> <p>Ranger Kids Day.....Date: _____ Location: _____</p> <p>Chapter FCF Trace.....Date: _____ Location: _____</p> <p>District Leaders Conf.....Date: _____ Location: _____</p> <p>Other.....Date: _____ Location: _____</p>	
B2.	<p><b>National/Regional Event Attendance:</b> Score 2 point for each of the following events you attended this year (10 points max)</p> <p>National LEAD Conf.....Date: _____ Location: _____</p> <p>National Camporama .....Date: _____ Location: _____</p> <p>National Rendezvous.....Date: _____ Location: _____</p> <p>Regional Conference.....Date: _____ Location: _____</p> <p>Territorial Rendezvous .....Date: _____ Location: _____</p> <p><i>For events that do not occur every year, score points in the year they occurred AND each subsequent year until the next event is held.</i></p>	
B3.	<p><b>Organizational Leader Training (OLT):</b> Score 1 points for each OLT level attained. 2 points for earning Platinum (See notes) (5 points max)</p> <p>Bronze Date: _____</p> <p>Silver Date: _____</p> <p>Gold Date: _____</p> <p>Platinum Date: _____</p>	
BT	<b>Section B Total</b> (minimum points required = 8, maximum points allowed = 25)	
<b>Section C: Outcomes</b>		<b>Total Points</b>
<p>Score points <i>ONLY</i> for the <i>ONE</i> subsection below relating to your area of responsibility based on World Class District (WCD) Assessment. Then skip to the Section C Total.</p>		
<b>C1 Outreach Coordinator Subsection</b>		
C1.1	<b>Outcome #1 – Chartered Boys:</b> Score 0 – 5 points from WCD assessment.	
C1.2	<b>Outcome #2 – Chartered Leaders:</b> Score 0 – 5 points from WCD assessment.	
C1.3	<b>Outcome #3 – Chartered Outposts:</b> Score 0 – 5 points from WCD assessment.	
<b>C2 Training Coordinator Subsection</b>		
C2.1	<b>Outcome #1 – Ranger Basics &amp; Ranger Essentials Graduates:</b> Score 0 – 5 from WCD assessment.	
C2.2	<b>Outcome #2 – National Camps Graduates:</b> Score 0 – 5 points from WCD assessment.	
C2.3	<b>Outcome #3 – Outpost Leader Advancement Levels (OLAL):</b> Score 0 – 5 from WCD assessment.	
<b>C3 FCF President Subsection</b>		
C3.1	<b>Outcome #1 – FCF Advancement:</b> Score 0 – 5 points from WCD.	
C3.2	<b>Outcome #2 – FCF Chapter Trace Attendance:</b> Score 0 – 5 points from WCD.	
C3.3	<b>Outcome #3 – Trappers Brigade Points:</b> Score 0 – 5 points from WCD.	
<b>C4 Communications Coordinator Subsection</b>		
C4.1	<b>Outcome #1 – Facebook Page Rating:</b> Score 0 – 5 points from WCD	

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	assessment.	
C4.2	<b>Outcome #2 – Website Rating:</b> Score 0 – 5 points from WCD assessment.	
C4.3	<b>Outcome #3 – Largest District Event Attendance:</b> Score 0 – 5 points from WCD assessment.	
<b>C5</b>	<b>District Director Subsection</b>	
C5.1	<b>Outcome #1 – District Staff Appointments:</b> Score 1 point for each of the following staff positions currently filled. Include names below. <i>(5 points max)</i> <i>Outreach Coordinator:</i> _____ <i>Training Coordinator:</i> _____ <i>Communications Coord:</i> _____ <i>FCF President:</i> _____ <i>Other/Support Staff:</i> _____	
C5.2	<b>Outcome #2 – Annual District Report:</b> Submit an Annual District Report to your region by September 30 following the evaluation period. <i>(5 points)(See notes)</i>	
C5.3	<b>Outcome #3 – Average of Core Staff Results:</b> $(C1 + C2 + C3 + C4) / 12 =$ Points earned (round to the nearest whole number)	
CT	<b>Section C Total</b> <i>(minimum points required = 10, maximum points allowed = 15)</i> . Total the points scored in your subsection only.	
	<b>Section D: Goal Setting</b>	<b>Total Points</b>
	<i>SMART Goals shall be submitted to your district director and respective regional representative. For district directors, SMART Goals shall be submitted to the national director and regional coordinator. Identify your goals for the next evaluation period based on your job description (provided in the OLN and/or by your district director). (Score 5 points for each goal set)</i>	
D1	<i>Goal for Outcome #1:</i> _____ <i>Goal for Outcome #2:</i> _____ <i>Goal for Outcome #3:</i> _____	
DT	<b>Section D Total</b> <i>(minimum points required = 15, maximum points allowed = 15)</i> . Total the points scored in your subsection.	
GT	<b>GRAND TOTAL</b> - Add lines AT, BT, CT, and DT <i>(minimum points required =45, maximum points allowed = 75)</i>	

**Notes**

A1: If SMART goals were established during this award process last year, list them here. Then list the results achieved on each one. If no goals were set last year, score no points. Points will be awarded for goals identified and reported, even if you did not reach your goals.

A2: Earn 1 points for each district staff/team meeting held where a majority of the team participated. Meetings may be in person or via audio/video conference.

A3: Earn 1 points for each time you served on staff, helped execute, or presented at a national, regional, or district event (Royal Rangers or non-Royal Rangers events may be counted).

A4: Earn 1 points for each time you represent Royal Rangers at an event outside of your local outpost. This may be a Royal Rangers event or a non-Royal Rangers event, such as a district council/conference, awards ceremony, outpost activity, church presentation, community event, etc.

B2: For events that do not occur annually, score points based on the most recent event.

B3: Points earned for OLT training levels may be counted every year, beginning with the year in which the level was attained.

C5.2: The Annual District Report template/form may be found in the District Director’s section of AG Passport.