

### NATIONAL ELEMENTARY EDUCATION CONFERENCE REGISTRATION INFORMATION

To ensure successful registration for this training event, please keep the following items in mind: ☐ Payment in full or a minimum \$100.00 deposit must be paid when registering to secure your place at the event and to qualify for the early registration discount. ☐ The registration fees quoted are **per person** fees. ☐ Online registration accepts Visa, MasterCard, American Express or Discover credit/debit cards. The cardholder's name as it appears on the card, billing address, and phone number must be provided along with the card number, expiration date, and security code. You will be given the option of either paying a \$100.00 deposit or paying for your registration in full. Online registration is available up until 11:59 PM Central Time on the Tuesday prior to the start date of the event. If your outpost is chartered, your church account number is required at the time of registration in order to receive the charter price. ☐ If paying by check, an event application should be mailed to the RR training office. Checks or money orders should be made payable to ROYAL RANGERS. Please do not send cash! All information requested on the application, such as your contact information and complete date or birth, must be provided to avoid a delay in processing your registration. Late registrations (inside of 8 days prior to the event start date) should not be sent by mail! ☐ If online registration for the event has <u>closed</u>, you may fax or email an application to the RR training office. The fax number and email address are listed on the application. Because of PCI/DSS security regulations, credit/debit card information should not be written on the application or included in the content of the email! After submitting the application, you will be emailed a Square invoice to complete your payment. ☐ Payment confirmation and additional event information will be sent to the email address provided at the time of registration. ☐ Any balance due will be collected on-site during the event registration. ☐ A Participant Agreement and Medical Record must be completed prior to arrival at the conference. All information requested on the Participant Agreement and Medical Record must be completed and the form must be signed and dated by the registrant. If you registered online, please email the form to the training office no later than 8 days prior to the event start date. ☐ Onsite check-in is from 8:30 am to 9:30 am on Friday. The event ends at approximately 4:30 pm on Saturday. All sessions must be attended in order to receive credit for this training. Those arriving after the conference begins or leaving before the conference ends may not receive credit for the event and may not receive a refund. ☐ If you need to cancel your registration, you must submit a written request to rrtraining@ag.org eight (8) days prior to the event start date. Your registration fee will be refunded, less a \$25.00 processing fee. Cancellation requests submitted inside of eight (8) days before the start date of the event will be handled on a case-by-case basis, but may result in forfeiture of the \$100.00 deposit (additional funds paid beyond \$100.00 will be refunded). Refunds are not provided for no-shows, late arrivals, or early departures from the event. If you do not arrive to the conference and do not contact the training office prior to the check-in time to advise, you will be considered a **no-show**.

## **National Elementary Education Conference**

#### **Information and Equipment List**

NEEC Time Frame: Friday, 8:30am through Saturday, 4:30pm.

NEEC Registration: Friday, 8:30am to 9:30am.

(A complete schedule of activities will be included in the information you receive at the event.)

#### **UNIFORM OPTIONS**

Utility (RR utility shirt with either tact pants with black belt OR blue jeans with brown or black belt)

Special (RR t-shirt, RR sports jersey/polo, with either blue jeans with brown or black belt OR tact pants with black webbed belt)

See https://royalrangers.com/uniforms for more information.

#### **Equipment Checklist**

(Please bring enough clothing items for a fresh change when needed.)

Bible Jeans or Work-type Pants
Leader Manual Royal Ranger/RK T-Shirts

Ranger Kids Handbook "Athletic" Shoes – Shoes appropriate for active wear. (No sandals or flip flops,

Pen/Pencil please.)

Paper for notes Weather-appropriate Gear (jacket,

Individual Sleeping raingear, etc.)
Bag/Bedding/Pillow

Sleepwear/Personal Clothing Items

Sunglasses (Optional)

Packet Knife (Optional)

Water Bottle

Pocket Knife (Optional)

Personal First Aid Kit (Optional)

Towel/Washcloth

Materials for Patrol Spirit Projects

Personal Hygiene Items (Optional)

Any Medications Needed Insect Repellent/Sunscreen (Optional)

Flashlight/Batteries

PLEASE NOTE: Headgear will be provided.



1400 North US Hwy 385 Andrews, TX 79714



1012 NE 1st Place Andrews, TX 79714

Accommodations for Friday evening, October 24 are available at the Cobblestone Hotel & Suites and La Quinta Inn & Suites. Cobblestone is approximately 1/2 mile northeast of La Nueva Jerusalem Church. La Quinta is approximately 1 mile southeast of the church. Lodging or camping will <u>not</u> be available at the church.

Reservations are available at the following rates and may be made by calling either hotel directly. Please mention the NEEC and special code "Royal Rangers" to receive the special rate. A limited number of rooms are available at each property.

Cobblestone: (432) 223-2477

-2 Queen Beds Suite with Sleeper Sofa: \$92.00 per night. Maximum Occupancy 6 adults.

La Quinta: (432) 223-3140

-2 Queen Beds, Non-Smoking Room: \$89.00 per night. Maximum Occupancy 4 adults.

Breakfast is not included in the hotel rate, but will be served at the church Saturday morning at 7:00 AM as part of the NEEC. Lunch and dinner will be provided at the church on Friday and breakfast and lunch on Saturday.

Trainees are welcome to book a different hotel in the area if preferred; please be aware that all trainees <u>must</u> be back at the church by <u>7:00 AM Saturday morning</u> for breakfast, a morning devotion, and patrol activities. <u>All NEEC</u> sessions must be attended in order to receive credit for this event; this includes the Saturday morning breakfast.



# 2535 NW Mustang Dr. Andrews, TX 79714

## **Driving Directions**

#### From the South (via Odessa):

- -Take Interstate 20 from the east or west to Exit 116 North
- -Merge onto US Highway 385 North
- -Follow US-385 north for approximately 37 miles to NW Mustang Dr
- -Turn left onto NW Mustang Dr. and follow for approximately 1/3 mile
- -The church will be on the right.

#### From the North (via Lubbock):

- -Take Interstate 27/U.S. Highway 87 South
- -Continue on US-87 south for approximately 55 miles to County Road L
- -Follow County Rd L for approximately 1 mile to TX Highway 349 South
- -Follow TX-349 south for 11.5 miles to TX Highway 115 South
- -Follow TX-115 southwest for approximately 36 miles to US Highway 385 North
- -Turn right onto US-385 and travel north for approximately 1.5 miles to NW Mustang Dr
- -Turn left onto NW Mustang Dr. and follow for approximately 1/3 mile
- -The church will be on the right.

## PARTICIPANT AGREEMENT AND MEDICAL RECORD

#### **National Training Events: NRMC and NEEC**

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