# Registration & Cancellation Policy: NRMC in Prescott, AZ – August 23-25

We are excited to schedule the National Rangers Ministry Conference (NRMC) at the Granite Hills Retreat & Conference Center on August 23-25.

However, the <u>registration procedure for this NRMC will be different than for other National Training Events</u>. This is because Royal Rangers must notify Granite Hills prior to 90 days before the NRMC's scheduled start date as to whether or not the event will move forward. This has not been the case at other facilities where national training events have previously been held.

For this NRMC to happen, <u>a minimum number of registrations</u> will be required, but this number will need to be reached <u>prior to 90 days before its scheduled start date</u>. Based on this, <u>leaders will need to register early for this event</u>, <u>but also be firmly committed to attending</u> if the NRMC is made a GO.

Please review the following before registering:

- The Minimum Registrations Deadline for this NRMC is <u>Sunday</u>, <u>May 19</u>, <u>2024 at 11:59 PM</u>
   <u>Central Time</u>. A minimum number of registrations will need to be received by this date in order for this event to be made a GO.
- 2. The minimum number of registrations required is not announced publicly. Anyone committed to attending this NRMC should register before the Minimum Registrations Deadline to help ensure that the event will be a GO. There is no risk in doing this; if the NRMC does <u>not</u> receive enough registrations by May 19, 2024 and has to be cancelled, all who have registered <u>will receive a full refund or option to transfer</u> their registration to another NRMC or an NEEC.
- 3. The option to pay a \$100.00 deposit at registration and the balance upon arrival to the NRMC is not available for this event. The full registration fee must be paid when registering (please see the online registration page or the paper application for this event's registration fees based on Early/Regular and Chartered/Non-Chartered pricing).
- 4. If enough registrations <u>are</u> received by the Minimum Registrations Deadline and the NRMC <u>is confirmed</u> as a GO:
  - A. To help ensure that the number of registrations do not fall back below the minimum number, cancellations will be permitted only in the case of an unexpected family or medical issue, and documentation will be required outlining any such issue. If documentation is not provided, or if the cancellation is not due to these reasons, a refund will not be available. As with all events, no refunds are provided for no-shows, late arrivals, or early departures.
  - B. Early Registration pricing will remain available through Sunday, July 21, 2024 @ 11:59 PM Central Time for those who could not commit to registering prior to the advised deadline. The cancellation policy and procedure advised above will apply to <u>all</u> registrations.



## NATIONAL RANGERS MINISTRY CAMP REGISTRATION INFORMATION

To ensure successful registration for this training event, please keep the following items in mind: ☐ Payment in full or a minimum \$100.00 deposit must be paid when registering to secure your place at the event and to qualify for the early registration discount. ☐ The registration fees quoted are **per person** fees. ☐ Online registration accepts Visa, MasterCard, American Express or Discover credit/debit cards. The cardholder's name as it appears on the card, billing address, and phone number must be provided along with the card number, expiration date, and security code. You will be given the option of either paying a \$100.00 deposit or paying for your registration in full. Online registration is available up until 11:59 PM Central Time on the Tuesday prior to the start date of the event. If your outpost is chartered, your church account number is required at the time of registration in order to receive the charter price. ☐ If paying by check, an event application should be mailed to the RR training office. Checks or money orders should be made payable to ROYAL RANGERS. Please do not send cash! All information requested on the application, such as your contact information and complete date or birth, must be provided to avoid a delay in processing your registration. Late registrations (inside of 8 days prior to the event start date) should not be sent by mail! ☐ If online registration for the event has <u>closed</u>, you may fax or email an application to the RR training office. The fax number and email address are listed on the application. Because of PCI/DSS security regulations, credit/debit card information should not be written on the application or included in the content of the email! After submitting the application, you will be emailed a Square invoice to complete your payment. ☐ Payment confirmation and additional event information will be sent to the email address provided at the time of registration. Any balance due will be collected on-site during the event registration. ☐ A Participant Agreement and Medical Record must be completed prior to arrival to the camp. All information requested on the Participant Agreement and Medical Record must be completed and the form must be signed and dated by the registrant. If you registered online, please email the form to the training office no later than 8 days prior to the event start date. Onsite check-in is from 8:30 am to 9:30 am on Friday. The event ends at approximately 12 noon on Sunday. All sessions must be attended in order to receive credit for this training. Those arriving after the camp begins or leaving before the camp ends may not receive credit for the event and may not receive a refund. ☐ If you need to cancel your registration, you must submit a written request to rrtraining@ag.org eight (8) days prior to the event start date. Your registration fee will be refunded, less a \$25.00 processing fee. Cancellation requests submitted inside of eight (8) days before the start date of the event will be handled on a case-by-case basis, but may result in forfeiture of the \$100.00 deposit (additional funds paid beyond \$100.00 will be refunded). Refunds are not provided for no-shows, late arrivals, or early departures from the event. If you do not arrive to the camp and do not contact the

Royal Rangers, 1445 N. Boonville Ave. Springfield, MO 65802-1894 Training office phone: 417.862.2781, x4179 Email: rrtraining@ag.org

training office prior to the check-in time to advise, you will be considered a **no-show**.

# NRMC PERSONAL EQUIPMENT CHECKLIST

--- Indoor Lodging Format ---

The following equipment is recommended for all individuals participating in this NRMC. You will be housed indoors at this event but are responsible for your own bedding, towels, and toiletries. All meals will be provided in the dining hall. Showers and restrooms will be available nearby. Electrical power will be available.

On-site registration and check-in will open at 8:30 AM on Friday. You must be on site, checked in, and ready to begin the event by 9:30 AM. All meals will be provided from Friday lunch to Sunday breakfast. If you have any dietary limitations, you will be expected to provide your own meals. The event will end before noon on Sunday. Lunch will not be provided.

You must attend and participate in the entire camp, beginning at 10:00 AM Friday and ending at noon on Sunday, to receive Royal Rangers training credit.

**Royal Rangers Uniform Options** – you may bring either of the following uniforms, but all patches and insignia must reflect current uniform standards. Refer to the *Royal Rangers Leader Manual* or the national website for details.

- Utility Uniform utility shirt worn with tactical pants, navy pants, or blue jeans
- Special Uniform RR T-shirt or custom outpost shirt or jersey worn with navy pants or blue jeans

#### **GEAR CHECKLIST**

Royal Rangers Uniform (see above)	Bathroom Kit – soap, shampoo, toothpaste,
Footwear – hiking shoes, work boots, or	toothbrush, etc.
similar footwear suitable for trails in a camp	Bath towel
environment	Wash cloth
Additional clothing as needed for the event	Insect repellent
Sleeping clothes	Sunscreen
Jacket or hoodie	Sunglasses
Sleeping bag or bedding	Water bottle or canteen
Pillow	Personal First Aid kit
Flashlight	Bible
Folding camp chair	Leader Manual, 2019 edition or later
Rain gear	Pen or pencil

## PARTICIPANT AGREEMENT AND MEDICAL RECORD

## **National Training Events: NRMC and NEEC**

This "Participant Agreement and Medical Record" form must be submitted with the <b>NEEC</b> or <b>NRMC</b> application. Your registration will not be complete until this fully completed form has been received.														
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If yes to any, please explain:														
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GENERAL CONSENT  I understand that participation in National Rangers Ministry Camp or National Elementary Education Conference involves a certain degree of risk and can be physically, mentally, and emotionally demanding. I have carefully considered the risk involved.														
I understand that due to the camping environment of the National Rangers Ministry Camp, that this training event may require extensive walking over uneven terrain. That I am able to walk unassisted and do not require the assistance of mobility devices such as: scooters; walkers; wheelchairs; or the like. Additionally, I recognize that electric will not be available at the campsite and have planned accordingly, if so needed.														
I release the General Council of the Assemblies of God, national Royal Rangers office, all employees, the activity coordinators, volunteers, and related parties, or other organizations associated with the activity from any and all claims of liability arising out of this participation. I further acknowledge my understanding that media footage, including audio, video and photos may be recorded at this event for future promotional use and hereby consent to the use of such items containing images of myself in any form and relinquish all rights of ownership or compensation. It is further understood that acceptance of these terms is a condition of my participation in this event.														
PARTICIPANT SIGNATURE														
My signature acknowledges that I have truthfully abided by the requirements as stated on this application. My signature verifies I am age 18 or older by the starting date of this event. My signature also indicates my permission for emergency medical treatment should the need arise while at this event or while traveling to or from the event site.														
	Participant's Signature										_	Date		



### **Driving Instructions to NRMC Prescott, AZ**



#### From Phoenix, AZ

1 hr 47 min (104.8 mi)

- Merge onto I-17 N/US-60 W. Continue to follow I-17 N (61.9 mi)
- Use the right 2 lanes to take exit 262 for AZ-69 N/Cordes Lakes Rd toward Prescott (0.2 mi)
- Keep left to continue toward AZ-69 N (1.2 mi)
- Continue onto AZ-69 N (14.8 mi)
- Continue straight to stay on AZ-69 N (5.5 mi)
- Turn right onto Fain Rd (7.2 mi)
- Use the middle 2 lanes to merge onto AZ-89A S (6.3 mi)
- Continue onto Pioneer Pkwy (2.7 mi)
- At the traffic circle, take the 2nd exit and stay on Pioneer Pkwy (2.3 mi)
- Use the left lane to turn left onto N Williamson Valley Rd (0.5 mi)
- Continue straight to stay on N Williamson Valley Rd (2.0 mi)
- Turn right onto Iron Springs Rd (0.2 mi)
- Turn left onto Gressett Dr. Destination will be on the right (479 ft)

End at Granite Hills Retreat & Conference Center, 2025 Iron Springs Road, Prescott, AZ 86305