



WORLD CLASS OUTPOST SEMINAR EVENT INFORMATION

To ensure successful registration for this training event, please keep the following items in mind:

- Registration fees **must be paid in full** to secure your place at the event **and to qualify for the early registration discount.**
- The registration fees quoted are **per person** fees.
- Online registration accepts Visa, MasterCard, American Express or Discover credit/debit cards. The cardholder's name as it appears on the card, billing address, and phone number must be provided, along with the card number, expiration date, and security code. **Online registration is available up until 11:59 PM Central Time on the Tuesday prior to the start date of the event. If your outpost is chartered, your church account number is required at the time of registration in order to receive the charter price.**
- If paying by check, mail an application to the RR training office at the address listed. Checks or money orders should be made payable to **ROYAL RANGERS**. Please do not send cash! All information requested on the application, such as your contact information and complete date of birth, must be provided to avoid a delay in processing your registration. **Late registrations (inside of 8 days prior to the event start date) should not be sent by mail!**
- If online registration for the event has closed, you may fax or email an application to the RR training office. The fax number and email address are listed on the application. **Because of PCI/DSS security regulations, credit/debit card information should not be written on the application or included in the content of the email!** After submitting the application, you will be emailed a Square invoice to complete your payment.
- Payment confirmation and additional event information will be sent to the email address provided at the time of registration.
- Travel, lodging and meals are the responsibility of the student.
- Onsite Check-In** is from 6:15 pm to 7:00 pm on Friday. The event ends at approximately 5:30 pm on Saturday. All sessions must be attended in order to receive credit for this training. Those arriving after the seminar begins or leaving before the seminar ends may not receive credit for this event and may not receive a refund. Schedule details will be available at the event.
- Casual attire or any Royal Rangers uniform option is appropriate for this event. Uniform options can be reviewed on the RR website at: <https://royalrangers.com/uniforms>.
- If you need to cancel your registration, you must submit a written request to rrtraining@ag.org eight (8) days prior to the event start date. Your registration fee will be refunded, less a \$20.00 processing fee. Cancellation requests submitted inside of eight (8) days before the start date of the event will be handled on a case-by-case basis but may result in forfeiture of the full registration fee. Refunds are not provided for **no-shows, late arrivals, or early departures** from the event. If you do not arrive to the conference and do not contact the training office prior to the start time to advise, you will be considered a no-show.
- Event questions should be directed to the RR training department. The contact information is listed below.

Royal Rangers, 1445 N. Boonville Ave. Springfield, MO 65802-1894
Training office phone: 417.862.2781, x4179 Email: rrtraining@ag.org

World Class Outpost Seminar Information

All Sessions Must Be Completed In Order To Receive Credit For This Training.

Friday Evening

TIME	ACTIVITY
6:15-7:00 pm	REGISTRATION/ CHECK-IN
7:00 pm – 9:45 pm	SESSIONS

Saturday Morning

TIME	ACTIVITY
8:00 AM – 12:00 PM	SESSIONS

12:00 noon – 1:15 p.m. Lunch Break

Saturday Afternoon

TIME	ACTIVITY
1:15 PM – 5:30 PM	SESSIONS

Equipment Checklist

Required Items:

- ✓ Bible
- ✓ Pen/Pencil
- ✓ Royal Rangers Leader Manual (GPH Item Number 022170 – Manual with binder or 022171 – Manual content only)

Uniform Options:

- ✓ Any Royal Rangers Uniform Option (See options at <https://royalrangers.com/uniforms>)
- ✓ Casual Attire (Slacks, Jeans, Casual Shirt, Etc.)

Each student will receive:

- ✓ World Class Outpost Student Resource Book
- ✓ *Discovering Your Spiritual Gifts* Survey
- ✓ *Wired That Way* Survey

